



Date: _____

Employment Application

Pertinent Information

Full Name:

Last *First* *M.I.*

Current Address:

Street Address *Apartment/Unit #*

City *State* *ZIP Code*

Home Phone:

() _____ Work or Other Phone: () _____

Position Applied for: _____

Your Interest in the Temple Theatre

Please use the lines below to answer the questions. Thank you.

Hours:

Full Time Part Time Casual/Project (irregular hours)

Availability:

Mornings Days Evenings
 Late Evenings Weekends

Would you like to Work in a Specific Department?

Yes No *If yes, please list three preferences (ex: Usher, Wait staff, Bartender, Office, etc.)*

1. _____ 2. _____ 3. _____

What Unique Qualifications, skills, or interests could you bring to the Temple Theatre?

Describe a situation when you received or provided excellent customer service?

Why would you like to work at the Temple Theatre?

Employment

Employer 1 _____ **Telephone #** _____
()

Address _____ **Weekly Rate Start** _____

City _____ State ZIP _____ **Weekly Rate End** _____

Supervisors Name and Title _____ **Employment (MM/YYYY) to and from** _____
()

Explain your reasoning for leaving: _____

Describe the work you did (Include skills that you could apply at the Temple Theatre):

May we contact this employer? Yes No If no, why not? _____

Employer 2 _____ **Telephone #** _____
()

Address _____ **Weekly Rate Start** _____

City _____ State ZIP _____ **Weekly Rate End** _____

Supervisors Name and Title _____ **Employment (MM/YYYY) to and from** _____
()

Explain your reasoning for leaving: _____

Describe the work you did (Include skills that you could apply at the Temple Theatre):

May we contact this employer? Yes No If no, why not? _____

Employer 3 _____ **Telephone #** _____
()

Address _____ **Weekly Rate Start** _____

City _____ State _____ ZIP _____ Weekly Rate End _____

Supervisors Name and Title _____ **Employment (MM/YYYY) to and from**
(_____)

Explain your reasoning for leaving: _____

Describe the work you did (Include skills that you could apply at the Temple Theatre):

May we contact this employer? Yes No If no, why not? _____

Employer 4 _____ **Telephone #**
(_____)

Address _____ **Weekly Rate Start**

City _____ State _____ ZIP _____ Weekly Rate End _____

Supervisors Name and Title _____ **Employment (MM/YYYY) to and from**
(_____)

Explain your reasoning for leaving: _____

Describe the work you did (Include skills that you could apply at the Temple Theatre):

May we contact this employer? Yes No If no, why not? _____

Education

Print the Name & Address of Each School	Years Completed	Did you Graduate	Course of Study	Degree Earned?
High School	1 2	Yes		
	3 4	No		
College/Vocational	1 2	Yes		
	3 4	No		
Studies Abroad	1 2	Yes		
	3 4	No		
Graduate Studies	1 2	Yes		
	3 4	No		
Other	1 2	Yes		
	3 4	No		

Have you completed any other courses of training programs that would impact your work?

Yes No If yes, please explain: _____

Memberships in Professional, Educational, or Civic Organizations

Exclude those that may disclose your race, color, religion, or national origin.

Skills (For Office Applicants Only)

Please indicate skills and speed where appropriate:

Typing/Words per minute: _____ 10-key Adding: _____

Please list computer software programs that you can proficiently use:

Professional References

Name/Title 1

Business/Organization

Address

Telephone

City

State ZIP

Association with you:

Name/Title 2

Business/Organization

Address

Telephone

City

State ZIP

Association with you:

Name/Title 3

Business/Organization

Address

Telephone

City

State ZIP

Association with you:

Additional Questions

If hired at the Temple Theatre, you may be assigned various duties from time to time. Is there any work you would not perform? Yes No If yes, please explain: _____

If hired, can you furnish proof that you are eligible to work in the United States?

Yes No If no, please explain: _____

If hired, are you prepared to provide medical history and take a physical exam, including a drug test and alcohol screening? Yes No If no, please explain: _____

Have you ever been convicted of a crime? (Do not list traffic violations)
Yes No If yes, please explain: _____

Emergency Contact: _____
Telephone: _____ (_____) _____ - _____ Extension: _____

Agreement

By my signature below, I certify that the information provided in this employment application (and accompanying resume or documentation, if any) is true and complete, and I understand that any false or misleading information or significant omissions may disqualify me from further consideration of employment, and may lead to dismissal from employment, if discovered at a later date. I agree to immediately notify the Temple Theatre if I should be convicted of a felony, or any crime involving dishonesty, breach of trust, controlled substances, sexual misconduct, abuse, or violence, while my job application is pending or during my period of employment, if hired.

I authorize any person, school, current employer, past employer(s), and organizations named in this application (and accompanying resume, if any) to provide the Temple Theatre with any information or opinion requested by the Temple Theatre connection with any application and I release such persons and organizations from any legal liability in making such statements.

I understand that this application does not create a contract of employment. I understand that, if hired, I am obligated to comply with any and all current and subsequently adopted Temple Theatre policies. I understand and agree that, if hired, my employment is for no definite period of time, and may, regardless of the date of payment of my wages or salary, be terminated at any time for any reason, with or without notice. I understand that no person is authorized to change any of the terms mentioned in this employment application.

I also understand that (1) The Temple Theatre has a drug and alcohol policy that provides pre-employment testing as well as testing after employment, (2) consent to and compliance with such policy is a condition of my employment, and (3) continued employment is based on successful passing of tests under such policy. I further understand that continued employment may be based on the successful passing of job-related physical examinations.

As part of your application for employment, you are being asked to sign a release of information authorization. This is too allowed the company to verify your references and, at the company's discretion, to perform other background investigations to determine your qualifications for employment. Through a separate agency, we may investigate your academic credentials, prior employment, personal/professional references, credit record, motor vehicle record, and/or criminal record.

Signature: _____ **Date:** _____